

**REGULAR COUNCIL MEETING
NOVEMBER 7TH, 2011 7:00 PM
SHADY SHORES COMMUNITY CENTER
101 S. SHADY SHORES ROAD
SHADY SHORES, TX 76208**

MINUTES

- 1. CALL TO ORDER-**The meeting was called to order at 7:15 p.m.

MEMBERS PRESENT

**Jerry Williams, Mayor
Cindy Aughinbaugh, Mayor Pro-Tem
Cindy Spencer
Charles Grimes**

MEMBERS ABSENT

John Reedy

**Also Present: Jim Shepherd, Town Attorney
Wendy Withers, Town Secretary**

- 2. PLEDGE ALLEGIANCE TO THE UNITED STATES FLAG AND THE TEXAS FLAG.**
(HONOR THE TEXAS FLAG; I PLEDGE ALLEGIANCE TO THEE, TEXAS, ONE STATE UNDER GOD, ONE AND INDIVISIBLE.)
- 3. CONSENT AGENDA-** each item listed on the consent agenda is considered to be routine by the Town Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member so requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda. Information concerning consent agenda items is available for public review.
1. Consider and take action relative to the following minutes:
 - a. Town Council Meeting 10/3/2011
 2. Consider and take action relative to the September 2011 Financial Reports

Cindy Aughinbaugh made a motion to approve the items on the consent agenda. Charles Grimes seconded the motion. Motion carried. 3-0

- 4. COUNCILMEMBER/COMMITTEE REPORTS-**Consider and take action relative to the following Councilmember reports:
1. Office Procedures Update (Williams) - *The Mayor updated the council on several office projects that are complete at this time. These projects include address folders for each address in town, making more information available on the town website, working on an employee handbook. Mayor Williams also stated that we are trying to get our documents scanned so that they are more accessible to the appraisal district.*
 2. Crime Emergency Communication Process (Williams) - *Mayor Williams stated that most of the subdivisions in town only have one way in and one way out. Mayor Williams stated that he is looking into ways to institute a notification system so that all*

the residents in town can be notified in case of an emergency.

3. **Road Report (Williams)** - Mayor Williams informed the council that the Engineer has prepared the bid packets for road repairs. The advertisements have been sent out and the bids are scheduled to be opened November 29th, 2011. Mayor Williams also reported that the middle school construction was anticipated to begin in the next three months. The middle school is slated to open August 2013. Mayor Williams stated that he would be working closely with the individuals to minimize impact on our roads.
4. **Police Reports (Grimes)** - Councilmember Grimes stated there were over 330 calls for October 2011, the Corinth PD was still working on their reporting process and so there were a few streets that aren't located within the town limits of Shady Shores. Mayor Pro-Tem Aughinbaugh stated that there were some areas of town experiencing some repetitive crime. Mayor Pro-Tem cautioned that citizens remember to lock their doors, shops and sheds to deter crime.
5. **Strategic Planning Committee (Reedy)** - Councilmember Reedy was unable to attend tonight's meeting due to illness. Mayor Williams reported that the Strategic Planning committee is just trying to brainstorm about what Shady Shores will need in the next five years. The first meeting had about 12 people present, minutes are available. Some of the ideas discussed were technology, safety, transportation needs, parks, libraries. The members represent about 8% of the town and represent a wide variety of demographics.
6. **Community Events Committee- (Spencer)** - Councilmember Spencer reported that the community wide garage sale was a success. The Shady Shores Christmas event is scheduled for December 10th. The committee is planning on having vendors and craft vendors, there will be a food drive including a pet food drive, activities and games for the kids. There will be wagon rides to the boat ramp again this year. Lake cities library will have a staff member available for story telling on this date. The bad weather date will be December 17th.
7. **Keep Shady Shores Beautiful (Carter)**-Chairman Polly Carter was present to give this report. Mrs. Carter reported that the group had officially changed their name to the Keep Shady Shores Beautiful Committee. The group had a workday on October 22nd which was quite successful; there were about 20 scouts with their parents in attendance. The scouts installed some wood duck and martin houses. They also made clay balls in order to distribute wildflower seeds. Councilmember Spencer stated that she had been in attendance and it was fun to see the boy scouts enjoying themselves.

5. CITIZENS COMMENTS- PURSUANT TO THE STATE OF TEXAS OPEN MEETINGS

STATUTE: The governing body of Town of Shady Shores may not take action on items not posted on the agenda. Those items mentioned by citizens may be placed on a future agenda.

Steve Aughinbaugh 122 Hidden Valley- wanted to thank Mayor Williams and the Chief of Police for stepping up patrols in Hidden Valley. Mr. Aughinbaugh stated that the neighborhood watch group was now taking a more active role.

6. **TOWN SECRETARY RESIGNATION**- Consider and take action relative to accepting the resignation of the Town Secretary and appointing a new or interim secretary.

Mayor Williams read a letter submitted by Wendy Withers resigning her position with the Town of Shady Shores. Mayor Williams stated that Mrs. Withers had been an asset to the town and had eased the transition period for him as a new mayor and that she would be missed.

Mrs. Withers stated that she was grateful for everything the town had done, that this had been an enjoyable position for her to have and she had enjoyed serving the citizens of the council.

Councilmember Spencer thanked Mrs. Withers for all her help and wished her well. Mayor Pro-Tem Aughinbaugh also wished her well.

Mayor Williams stated that he was now seeking the council's direction on how to proceed. Cindy Spencer made a motion to adjourn to executive session at 7:45 p.m. Cindy Aughinbaugh seconded.

The council reconvened into regular session at 8:05 p.m. Cindy Aughinbaugh made a motion to accept the town secretary's resignation. Charles Grimes seconded the motion. Motion carried. 3-0. Cindy Aughinbaugh made a motion to appoint Jerry Williams to serve as the interim town secretary, Cindy Spencer seconded the motion.—upon advice from the town attorney, Cindy Spencer withdrew her second, Cindy Aughinbaugh withdrew her motion.

Cindy Aughinbaugh made a motion to table further action on this agenda item. Cindy Spencer seconded the motion. Motion carried 3-0.

- 7. RETROSPECTIVE FRANCHISE FEES-** Consider and take action relative to franchise fee adjustments offered by Oncor in relation to past and current rate cases filed by the utility.

Danny Hodges from Oncor was present to answer questions. Due to a recent court ruling the town could be eligible for additional franchise fees that were previously charged at lower rate. If the council approves the franchise fee adjustments the city would receive another \$6, 827. If for some reason the court reverses their decision, the town would be responsible for repaying the amount over time on a no interest basis. Cindy Aughinbaugh made a motion to approve the retrospective franchise fees. Cindy Spencer seconded the motion. Motion carried. 3-0

- 8. ORDINANCE 124-** Conduct a worksession relative to the Zoning Ordinance 124.

Mayor Williams presented the Zoning Ordinance 124 with the changes proposed by the Planning and Zoning Ordinance. Town Attorney Jim Shepherd gave an overview of the ordinance and suggested that the council consider the changes carefully. There was no action taken on this agenda item. An audio tape is available in town hall for those wishing to hear the entire discussion.

- 9. EXECUTIVE SESSION-**Confidential legal advice from the city attorney regarding the law for zoning of property by the city in specific situations. (Govt. Code 551.71)

- 10. ADJOURN-** Cindy Spencer made a motion to adjourn. Cindy Aughinbaugh seconded the motion. Motion carried.

PASSED AND APPROVED THIS 5TH DAY OF DECEMBER , 2011

Jerry Williams, Mayor

ATTEST:

Town Secretary